



Flathead County EMS  
625 Timberwolf Parkway  
Kalispell, MT 59901

EMS Administrative Board Meeting  
August 13, 2019 @ 1:00 pm  
Flathead Emergency Operations Center

**Members Present:** Wayne Miller, MD, Jacob Pitcher, Mary Granger, Amy Vanterpool (NVH), and Ryan Pitts (KRMC) at 1:07 pm.

**Others Present:** Rick Sacca, Mark Thiry, Jennifer Rankosky, Brian Heino, Joe Page, Gary Mahugh, Katie Mast, Linda Chambers, Mike York, Angela Mielke, and Juanita Nelson.

00:00:01 **Call to Order:** Meeting was called to order by MILLER at 1:00 pm.

00:00:21 **Approval of Agenda:** MILLER asked for a motion to approve the agenda. GRANGER motioned to approve the agenda as presented, PITCHER seconded, motion carried unanimously.

00:00:34 **Approval of Minutes:** PITCHER motioned to approve the June 18, 2019 minutes as presented, VANTERPOOL seconded, motion carried.

00:00:58 **Public Comment:** None

00:01:16 **Financial Report:** Juanita Nelson gave a brief update to the Board stating that FY2019 revenues received and expenditures paid since July 1<sup>st</sup>, have been accrued back and that Finance is still working on closing out FY2019. Nelson also stated is that due to the high cash balance in Fund 2272 we will only be levying 0.81 mills for FY2020. This amount will fund the FY2020 budget and reduce our cash reserve to a reasonable level. MILLER stated that this excess cash is due the EMS Manager Vacancy for several months and the lack of an administrative position.

00:02:14 **Medical Director Report:** Dr. Briles is not in attendance to present his report.

00:02:20 **EMS Advisory Committee:** No report due to the lack of a quorum.

00:02:48 **Pre-Hospital Care Protocols Committee:** No report.

**00:03:04 Report from Acting EMS Manager:** Rick Sacca distributed a copy of the EMS Managers Report and briefed the Board on the items listed. Items highlighted were:

- Currently eighteen people have registered for the Stop the Bleed Course to be held at KRHC on August 19<sup>th</sup>.
- All identified Capital Improvement Projects are fully funded with an excess of funds available in Fund 4019.

Discussion followed and concern was voiced regarding Cricothyroidotomy and significant hemorrhaging possibilities, and clarifications were made on the following:

- Olney QRU – None of the four members have CPR training and until staffing issues are resolved there is no reasonable expectation for them to respond as a QRU
- Clarification was made that only the mill levy amount for Fund 2272 was reduced.

Additional discussion followed regarding MCI and the hesitancy in tying up resources, lack of experience in MCI's, departments addressing MCI's within their own departments, previous history in how previous response plans were developed, the new definition as defined by the Mass Casualty Committee eighteen months ago, and how the Emergency Department responds/acknowledges an MCI.

00:26:50 **Future Agenda Items:** Request to have a report on how 2019 EMT Courses went, and By-Law revisions

00:28:30 **Future Meeting Date:** Next Meeting scheduled for October 8, 2019 at 1:00 pm.

00:28:48

Meeting moved to Executive Session at 1:28 pm.